



Yeronga Hyde Road Kindergarten

Code of Conduct

for Parents/Carers/ Guardians/Volunteers and visitors and their families.

Yeronga Hyde Road Kindergarten is committed to engaging with all families to ensure all are treated with respect, fairness, integrity, safety, collaboration, and open-mindedness.

We believe that strong collaborative relationships are constructed by true open dialogue, honesty, and acceptance.

We encourage all families to participate and become actively involved with their child's kindergarten experience, and we work towards a centre where there are no barriers to providing what is best for the children.

To achieve this, we ask that all parents, carers, guardians, of enrolled children, and their families, visitors, and volunteers to conduct themselves in accordance with the centre guidelines and

- Comply with all policies and procedures set down by Lady Gowrie and Yeronga Hyde Road Kindergarten.
- Respect the rights, dignity and worth of every person, regardless of their abilities, gender, religion or cultural background.
- Treat all children at the service equally and respectfully.
- Refrain from bullying, harassing, or discriminating against any child or adult at the Service, either directly or indirectly via information technology such as email, text, or social media.
- Tell an Educator or the Approved Provider or Nominated Supervisor if witness to any instances of bullying, harassment, or discrimination at the Service.
- Report any suspicious behaviour to the Nominated Supervisor or Approved Provider and encourage and actively support a safe and supportive Service environment.
- Refrain from any action in breach of our Privacy and Confidentiality Policy, including but not limited to disclosure of confidential Service or customer information, or the improper or illegal use of that confidential information. Authorised persons will only access confidential information for the purpose intended.
- Not seek or pursue personal profit or advantage because of their position (e.g. using Service information, group lists or email access).
- Be respectful of the privacy of our families and refrain from taking photos of any child without permission of the centre or that child's family.

- Cooperate and follow classroom/ playground rules and clear away any disruption to the program you are responsible for.
- Help reinforce the educator's guidance of children by assisting children to follow instructions, to maintain a safe and welcoming environment for learning.
- Never remove a child from the premises without authority and advising a staff member.
- Speak calmly and respectfully to all, even if there is conflict.
- Refrain from drinking alcohol or use of illicit substances while engaging with the centre programs or come to the Service under their influence.
- Refrain from smoking on the service's premises including in the car park.
- Use kindergarten facilities and equipment carefully in an appropriate manner.
- Respect other employees, parents or visitors and refrain from discussion on individual matters about others that are irrelevant to them.
- Refrain from using any property of the Service for own use unless properly authorised.
- Speak to an Educator, Management Committee member, the Approved Provider. or Nominated Supervisor if worried, concerned, or have a grievance.

Consequences of Noncompliance

Every effort will be made to resolve any issues that arise from non-compliance with this Code of Conduct (Parents/Guardians/Carers/ Volunteers and Visitors). The Management Committee will consider repeated non-compliance or the likelihood of future non-compliance and take action they deem appropriate, including the cancelling of the child's enrolment.

Code Approved: 16.10.19